

~~CONFIDENTIAL~~*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Chief, Classification and Wage Division
THROUGH: Deputy Assistant Director for Operations *g/h* DATE: 3 February 1954
FROM : Chief, Contact Division, OO
SUBJECT: Request for Change in the Table of Organization of Contact Division,
Office of Operations

1. It is requested that the title of Position Number K166.01 be changed from Secretary (Stenography) to Secretary (Typing) in order to describe more accurately the duties and responsibilities of the position.

25X1A9a 2. If further information is desired, please contact
Mrs. [REDACTED] Chief, Administrative Staff, OO/C, extension 2271.

25X1A9a

[REDACTED]
E. M. ASHCRAFT *Law*

~~CONFIDENTIAL~~

#907
2/5/54